



# ALEKSANDER PYRKIN

## EMPLOYMENT HISTORY

### **Account Manager (Jul 2020 - Sep 2020)**

Consulting customers of the chain of equipment stores.

### **Sales Manager (Nov 2020- Aug 2021)**

Consulting customers, creating orders, working with logistics.

### **Accounting Assistant (Aug 2021 – Feb 2022)**

Creation of accounting forms, data ordering, processing, creation of formulas, graphs.

### **Graphic Designer (Jul 2021 – till now)**

In my free time, I do freelance work. I have worked with hotels, auto repair shops, municipal services, private dental clinics, and others (identity, branding, advertising).

## EDUCATION

### **Bakhmut college of transport infrastructure, Bakhmut, Donetsk region**

- Department "Organization of transportation and management in railway transport".

### **M.Ye. Zhukovskiy National Aerospace University "Kharkiv Aviation Institute", Kharkov**

- Department of Computer Science and Information Technology.

### **Horlivka Institute of Foreign Languages, Bakhmut, Donetsk Region**

- Department of Germanic Philology.

## SKILLS

I have skills in using MS Office (Word, Excel, PowerPoint), Google Docs (Docs, Sheets, Forms), as well as the Adobe (Photoshop, Illustrator, InDesign, After Effects, Figma), HTML/CSS. I know how to handle official documents and work with people. I am also proficient in design.

### **Languages:**

- Ukrainian (native) – perfectly know the skills of writing and communication.
- English – Intermediate – I can read, translate, and support the conversation.
- Russian – free communication and proficient writing.



36000, Poltava, Ukraine



+38 (066) 572-38-76



sasha7pyrkin@gmail.com

## PROFILE

Over the past few years, I have worked in closely related fields, from working with people to handling documents. Recently, I have been working with computers and completing tasks of varying technical and logical complexity. I am also learning design, marketing, and psychology. I am not afraid of challenging tasks and continuously developing myself.