



Larysa Podufala

ABOUT ME

22.5 years in the field of social insurance, 17 of them as a chief accountant, the last 5.5 as a department head. The work is based on constant communication with people from various fields of activity, representatives of the authorities and managers of enterprises. I have knowledge of the legislative framework in the field of social insurance. I constantly work on planning and carrying out measures for the implementation of estimates and budgets. I coordinate accounting in the institution (directly led for 17 years). I also work on creating and maintaining a healthy microclimate in the team, the result of which is successful resolution of issues with social insurance for more than 5,000 policyholders and insured persons.

WORK EXPERIENCE

Chief Accountant, Department of the Executive Directorate of the Social Insurance Fund
July 2000 - June 2017

- Accounting in a state-owned institution
- Financial, accounting, tax reporting, compilation and taking measures to implement the estimate and budget of the Fund branch

Head of department

July 2017 - April 2023

- Assisted tax accountants in preparing tax returns and financial statements.
- communicated with clients on daily basis and ensured excellent customer service.
- managed shipment and sales orders

COURSE

Financial English, 11.12.2022

EDUCATION

Faculty of "Commercial Activity" (1993-1997)

diploma with honors in the technical-economist specialty of Ivan Franko National University of Lviv

Faculty of "Finance and Credit" (1997 - 2000)

- Macroeconomics
- Finance and banking
- Accounting and auditing

CONTACT

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ADDRESS

Lviv State, Sambir

SKILLS

- Building and organisation of teamwork
- Team leader
- Knowledge in the field of legislation, social insurance
- Experience in financial processing and accountants
- Time-management
- Analytical skills
- Logical thinking
- Work with various software products
- Attention to details

PROFESSIONAL ACHIEVEMENTS

- Path from the accountant to the head of the institution
- Coordination of the institution, which interacts and provides social services to more than 5,000 policyholders, insured persons, injured at work
- Organization of seminars with more than 250 students

LANGUAGE

- Ukrainian
- English Intermediate
- Polish A1