

Curriculum Vitae



PERSONAL

Name

Maryna Fysun

Address

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INTERESTS

sport, traveling, diving, psychology

WORK EXPERIENCE

Sep 2008 - Dec 2008	Overseas sales manager <i>Poltava Diamond Tools, Poltava</i> Sales manager of diamond tools to USA, Poland, Czech Republic. Communication with the partners, translation of the documents.
Feb 2009 - Dec 2009	Overseas sales/purchase manager <i>Babich Design, Poltava</i> Stone (marble) purchasing manager in China (issues for delivery and customs clearance)
Jan 2010 - Jul 2017	Head of overseas sales department <i>PE Yavir-2000, Poltava</i> Conclusion of purchase contracts (China, Europe), providing all the steps of customs clearance, work as interpreter on the international organisations meetings (English language).
Aug 2017 - Nov 2019	Private entrepreneur <i>self-employment, Poltava</i> Interpreter and translator services
Dec 2019 - Present	Interpreter <i>ExU, Poltava</i> Interpreter and translator services

PROFILE

Dedicated and detail-oriented job applicant. Looking for a job to apply my professional skills in English language (interpreting), customs clearance, logistics, management.

EDUCATION AND QUALIFICATIONS

Sep 2002 - Jul 2007	Master <i>Poltava University of Consumer Cooperatives of Poltava, Poltava</i> Overseas manager
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SKILLS

English language	● ● ● ● ●
Ukrainian language	● ● ● ● ●
Russian language	● ● ● ● ●
Microsoft Windows, ios, Linux, Outlook	● ● ● ● ●
Customs clearance, Incoterms	● ● ● ● ●
Consecutive interpreting	● ● ● ● ●