



Mariya Kiyan

CONTACT



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ABOUT ME

I supervised a staff of 8-10 people (experience in catering), opened a new establishment and created the establishment's concept. I read a lot of literature and improve my skills. At the moment, I am improving the level of knowledge of the English language. I am punctual, attentive to details, love to study.

LANGUAGES

English - Intermediate
Ukrainian - Native
Russian - Native

EDUCATION

KHARKIV POLYTECHNIC INSTITUTE 2006-2010

Promodo courses

Targeted advertising
28.02.23\27.03.23

A LEVEL COURSES

Recruiting Dec.2021-Feb. 2022
We studied methods and types of candidate search, practiced interviews, got acquainted with job sites, studied technical specialties

A LEVEL COURSES

Project management

WORK EXPERIENCE

A LEAST 2022

Got a recruiting position, received training, but lost a job as a result of the war

Social Media Marketing

JUNE 2020- SEPT 2020

I MANAGED THE SOCIAL MEDIA ACCOUNTS OF CAPTIONS AND GRAPHICS FOR DAILY POSTINGS, RESULTING IN INCREASED FOLLOWING.

CAFE ADMINISTRATOR

JAN 2018-APRIL 2019

ESTABLISHED THE FULL-FLEDGED WORK OF A NEW ESTABLISHMENT, GAINED EXPERIENCE IN HIRING PERSONNEL, IMPROVED MY COMMUNICATION AND MANAGEMENT SKILLS. RECRUITED AND TRAINED STAFF