

Erika Tsurkan

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Summary

I have an extremely diverse experience. I have systems thinking and good communication skills. Among the bright features of my character are ambition and proactivity. I am a conscious whiz kid.

Experience

AppCake

IT Recruiter | 03/2023 - Present

Carried out a full cycle of personnel recruitment, work with CRM.

Lux agency

HR Specialist | 12/2022 - 03/2023

Vocational Training Centre | Odesa

Department of external promotion | 09/2022 - 12/2022

My responsibilities included promoting the center's social media pages and supervising several employees of the branch.

Freelance

Copywriter, SMM | 11/2021 - 06/2022

I was engaged in writing text to order, editing already existing files and generally working with text on foreign portals for freelancers.

Marriage agency

HR Specialist | 04/2020 - 02/2021

My duties included searching for personnel, conducting initial interviews and acclimatizing new employees for a certain period of time.

Skills

Time management, Communication skills, Microsoft excel, English, Leadership, Microsoft word, German, Spanish, Jira, CRM, Customer service, Customer service, Communication skills, Documentation review

Education

National Taras Shevchenko University of Kiev | Kiev

Economic Cybernetic | 05/2025

Courses

HR- generalist | 07/2023

Course

Management in IT | 02/2023