

YULIIA BEZUHLA

📍 Sumy, Ukraine
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TECHNICAL SUPPORT AGENT

I am a creative, out-of-the-box thinker who has a strong attention to details and logical processes. I like taking initiative when it comes to challenging situations. I am an enthusiast with a positive outlook. Keen on constant learning and development growth. Based on my previous work experience, I am able to effectively communicate with clients (mostly through phone calls) and resolve their concerns.

EDUCATION

2007-2018 Shostkin Secondary School, grades I-III, No. 5
2018–2021 Bachelor's Degree in Land Management, Faculty of Law of SNAU
2021—today Studying for the Master's Degree in Land Management

SKILLS

- Basic computer literacy skills (the ability to quickly learn an array of computer programs)
- Technical support
- Organizational skills
- Strategic planning and scheduling skills
- Problem-solving
- Time-management skills
- Verbal and written communication skills in Ukrainian, Russian, and English

EXPERIENCE

Land Manager

October 2019 – October 2020

(Housing and Operation Department of the City of Sumy at the Kharytonenko Military Cadet Corps, Sumy, Ukraine)

- Responsibilities included: land cadastre, accounting of technical documentation, management of land resources, organization of effective land use, their protection, control over compliance with land legislation, property, and land valuation.

Planning Administrator

October 2022- May 2023

(Cappagh Contractors Company, London, United Kingdom)

- Help colleagues and set up the office in a way that streamlines processes.
 - Talking customers through a series of actions to resolve a problem.
 - Ensure that the information is accurate and valid by creating and updating records.
 - Providing support in the form of procedural documentation
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Reference

Dear Sir/Madam,

I am pleased to write this character reference for Yuliia Bezuhla on behalf of their application to your available roles.

Yuliia Bezuhla has been a member of my planning team since October 2022 within the construction industry. She is a very outgoing, polite, and trustworthy person. It has been a pleasure having her on my team.

During this time, she has exceeded our expectations for the role. She has become very confident and diligent in the details of producing health and safety map plans for our ground workers, which is vital. This has included liaising with other utility companies and asset owners, our clients, and customers. She is always up for a challenge.

I am extremely confident that she will be able to show the same level of commitment as Yuliia, who is an extremely hardworking and proactive employee.

Please feel free to contact me if you have any questions.

Yours Faithfully
Caroline Bartlett
Planning Manager
Cappagh Contractors Ltd.
07436837538