

YULIIA STEFURAK

EDITOR/TRANSLATOR

CONTACT

+380990322011
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Warsaw, Poland

SKILLS

Mastery of English grammar
Copy Editing
Document review
Editing articles
Cultural expertise
Flexible and Adaptable

EDUCATION

English Studies

University of Warsaw

2019-2023

International Relations

University of Warsaw

2022-2025

PROFILE

I am a hard working student seeking employment. Adept in various social media platforms and office technology programs. Also, adept in all aspects of activities in the four areas of language learning: Speaking, Writing, Reading, and Listening. Passed IELTS for level C1. Russian and Ukrainian are my native languages. Bringing forth an excellent command of these 3 languages, and a track record of impeccable proofreading, editing, and translating. Additionally learning Polish, my level now is B1. I am always ready to learn something new and receive new experience in other fields. My working hours can be very flexible, I am always ready for work, fast-learner and a patient person.

WORK EXPERIENCE

Editor

4Writers 2022-2023

- Edited and approved content for accuracy and quality before publication
- Proofread and fact-checked a reports, resulting in zero errors in the final product

Translator

Medpol 2021-2022

- Translated and edited documents from Polish to English and Russian/Ukrainian, ensuring accuracy and clarity
- Edited and proofread translated documents to ensure accuracy and readability

LANGUAGES

English
Russian
Ukrainian
Polish